

CHILDREN'S MINISTRY DIRECTOR

Aldersgate United Methodist Church, 1201 Irvine Blvd, Tustin, CA 92780

Aldersgate UMC, Tustin is a dynamic church family with traditional and contemporary worship services that transforms lives to Connect, Grow and Serve the world through the grace and power of Jesus Christ.

GENERAL DESCRIPTION

As a member of the exciting Family Ministry Team, the Director of Children's Ministry is responsible for inspiring, directing and coordinating the faith development of the church's children (infants through elementary school age). The Director also demonstrates a strong Christian commitment plus high standards in attitude, outlook and morals.

ESSENTIAL RESPONSIBILITIES

- Oversees the health of the rejuvenated Children's Ministry program and works with the Family Ministry Team to continue the development of short-term and long-range spiritual and educational goals.
- Responsible for children's programming and childcare on Sundays, which includes evaluating and ordering church school curriculum, supplies and resource material needed for all children's Christian education programs and ministries.
- Recruit, train and supervise teachers and helpers. Provide coaching on current curriculum and teaching/learning techniques in a nurturing and supporting manner.
- Direct the successful annual Vacation Bible School (VBS), including recruitment of volunteers, scheduling facilities, ordering curriculum and supplies, and overseeing registration.

ESSENTIAL AND DESIRABLE CRITERIA

- Prior experience as a teacher or administrator in a public or private school.
- Prior experience as a teacher or administrator in a religious organization.
- Experience implementing and sustaining programs that help children reach their Christian education goals.
- Prior experience in church organization; understanding church procedures.
- Demonstrates sound written and verbal communication skills, strong interpersonal skills, organizational and project management skills and love for God's children of all ages.
- Computer proficiency

CURRENT WORK WEEK: Part-time, 20 hours/week average

SALARY: Competitive non-exempt hourly compensation.

APPLICATION PROCEDURE

- Send completed application to admin@aumctustin.org.

AUMC is an equal opportunity employer with a Safe Sanctuaries policy.